

4th December 2012

AREA COMMITTEE MEETING CYCLE.

1.0 SUMMARY

1.1 This report outlines the proposed cycle of meetings for the Bute and Cowal Area Committee from April 2013 until March 2014.

2.0 RECOMMENDATION

2.1 Members are asked to agree the outlined cycle of Area Committee, Committee Planning Group and Business Day meetings as detailed below.

3.0 DETAIL

3.1 Bute and Cowal Area Committee will continue with the agreed cycle of meetings, such that Area Committees will take place on the morning of the 1st Tuesday of April, June, August, October, December and February.

Community Planning Group meetings will take place quarterly, in the afternoon of the first Tuesday in June, September, December and March.

Business meetings will take place in the morning of the first Tuesday of May, September, November, January and March.

Pre agenda briefings will take place two weeks before the Area Committee meeting. The cycle of meeting dates is detailed below

4.0 IMPLICATIONS

Policy:	None
Financial:	None
Personnel:	None
Equal Opportunities:	None

For further information contact: Shirley MacLeod, Area Governance Manager 01369 707134

Date: 8th November 2012